

## **Alameda County**

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### **COMMISSION ON THE STATUS OF WOMEN**

#### **DVCA BIDDERS CONFERENCE Q & A January 29, 2009 from 5:30 p.m. - 7:30 p.m.**

**Alameda County Social Service Agency  
Eden Area Multiservice Center  
California Poppy Room A 2<sup>nd</sup> Floor  
24100 Amador Street  
Hayward, Ca. 94544**

**Attendees:** A Safe Place, Building Futures, Emergency Shelter Program, Korean Community Center of the East Bay, Family Violence Law Center, Tri- Valley Haven, CSW and SSA

#### **1. When will electronic version be available?**

The RFP electronic version has been available since the RFP release on three websites. See below for addresses. The Commission on the Status of Women and the Social Services sites are in PDF. The GSA website is in Word.

[http://www.alamedsocialservices.org/public/community/funding\\_opportunities/](http://www.alamedsocialservices.org/public/community/funding_opportunities/)  
[www.acgov.org/gsa](http://www.acgov.org/gsa)  
[www.alamedacsw.org](http://www.alamedacsw.org)

#### **2. What is the Maximum amount of Grant?**

It is estimated that \$175,000.00 will be available to fund the DVCA program. All awards are subject to funding availability. The funding sources are Alameda County marriage license fees and probationary fines.

#### **3. How many Contracts were awarded at the last round?**

In the last round, which occurred three years ago, nine contracts were awarded to seven providers. Two contractors did submit and were awarded both Legal and Shelter contracts. This RFP does allow a contractor to apply for one or both DVCA components.

**4. Should Letters of Agreement be inclusive in the response packet?**

If the RFP indicates providing service, which requires entering into an MOU, the MOU should be inclusive. This allows SSA/CSW to understand the exact services, terms and conditions of the agreement.

**5. If no budget available, will the last Audit be acceptable?**

If the organizations FY 08/09 budget is not available then the 07/08 audit will be acceptable. However the audit must be current and acceptable by SSA.

**6. If we apply for both programs (Legal and Shelter), should it be submitted as two RFP's?**

Yes. This is for purposes of the rating panels. The RFP's will be separated and categorized under either Legal or Shelter services. Separate panels may be convened for each of the DVCA components. The panels would then be separate and independent of each other.

**7. Does "Your search returned no results" meet EPLS search?**

Yes, this does meet the EPLS search. "No results" meets the EPLS requirements. In addition to the EPLS, the **Debarment and Suspension certificate should be submitted with the RFP response packet** (see page 56, attachment 11). Be advised that if awarded, due to the length of time to execute a contract, SSA/CSW will do an additional EPLS check.

**8. Does the RFP response format allow for a detailed plan for services?**

Yes. Each DVCA component has specific questions related to the services provided. Please follow the question format and respond to the questions that require service plan details.

**9. Should MOU's be in a separate section or included with the question it corresponds to?**

MOU's or Letters of Agreement should be included in one section as an Attachment. Refer to the Attachment/s (add numbers if more than one) when responding to the RFP question.

**10. How much funding do we ask for?**

The bidders conference panel is a neutral party and cannot make recommendations regarding the content of individual RFP's. However, at the last round, the award range was from \$7,000.00 to \$25,000.00.

**11. Question # 3 on page 10, 3<sup>rd</sup> section seems same as # 4 page 11?**

Although the response may be the same, please answer both questions.

**12. How many Community Resource and Referral operational agreements do we attach?**

That is your choice. The CSW/SSA ask that you complete the RFP, meet the DVCA requirements and provide justification.

**13. How many agencies are funded within this money?**

It is unknown at this time. The final decisions depend on funding availability, recommendations by the Commission on the Status of Women to the Alameda County Board of Supervisors and the Board of Supervisors approval.

**14. Can we save application when online?**

Use the GSA website, as it is a Word version.

### **Concluding Reminders**

The deadline for receipt of required RFP response packet including copies and supporting documents is February 13, 2009 at 4:30 p. m.

If the RFP is hand delivered the CSW will provide a receipt. Please allow additional time, as parking is limited. If mailed, your organization is responsible for your delivery receipt.

**NO RFP applications will be accepted after the deadline. There are no exceptions.**